

<b>Report to:</b>	Overview and Scrutiny Committee (Regeneration and Skills)	<b>Date of Meeting:</b>	3 July 2018
<b>Subject:</b>	Work Programme 2018/19, Scrutiny Review Topics and Key Decision Forward Plan – July 18		
<b>Report of:</b>	Head of Regulation and Compliance	<b>Wards Affected:</b>	All
<b>Cabinet Portfolio:</b>	Communities and Housing; Locality Services; Planning and Building Control; and Regeneration and Skills		
<b>Is this a Key Decision:</b>	No	<b>Included in Forward Plan:</b>	No
<b>Exempt / Confidential Report:</b>	No		

### Summary:

To seek the views of the Committee on the draft Work Programme for 2018/19, identify potential topics for scrutiny reviews to be undertaken by a Working Group(s) appointed by the Committee and identify any items for pre-scrutiny scrutiny by the Committee from the Key Decision Forward Plan.

### Recommendation:

That:-

- (1) the Work Programme for 2018/19, as set out in Appendix 1 to the report, be considered, along with any additional items to be included and thereon be agreed;
- (2) Consideration be given to the selection of potential scrutiny review topics; prioritise the order in which they start; establish the Working Group(s) for each topic; and appoint at least 3 Members of the Committee to each Working Group; and
- (3) the Committee considers items for pre-scrutiny from the Key Decision Forward Plan as set out in Appendix 3 to the report, which fall under the remit of the Committee and any agreed items be included in the work programme referred to in (1) above.

### Reasons for the Recommendation(s):

To determine the Work Programme of items to be considered during the Municipal Year 2018/19 and identify scrutiny review topics which would demonstrate that the work of the Overview and Scrutiny 'adds value' to the Council.

The pre-scrutiny process assists Cabinet Members to make effective decisions by examining issues before making formal decisions.

**Alternative Options Considered and Rejected:** (including any Risk Implications)

No alternative options have been considered as the Overview and Scrutiny Committee needs to approve its Work Programme and identify scrutiny review topics.

**What will it cost and how will it be financed?**

There are no direct financial implications arising from this report. Any financial implications arising from the consideration of a key decision or relating to a recommendation arising from a Working Group review will be reported to Members at the appropriate time.

**(A) Revenue Costs – see above**

**(B) Capital Costs – see above**

**Implications of the Proposals:**

<b>Resource Implications (Financial, IT, Staffing and Assets):</b> None
<b>Legal Implications:</b> None
<b>Equality Implications:</b> There are no equality implications.

**Contribution to the Council’s Core Purpose:**

Protect the most vulnerable: None directly applicable to this report but reference in the Work Programme to the Peer Review Working Group – Final Report which reviewed Sefton’s approach to Serious and Organised Crime (SOC), in light of the Home Office Peer Review findings in November 2015 highlighted that Working Group Members were reassured that those leading on the Agenda of SOC in Sefton have a sound approach and would continue to ensure that Sefton was a safe community to live, work and visit.
Facilitate confident and resilient communities: As above.
Commission, broker and provide core services: None directly applicable to this report but the Committee would be made aware of such issues via the receipt of reports, as referenced in the Work Programme, relating to the review of Winter Service and Operational Plan; the Merseyside Recycling and Waste Authority – Service Delivery Plan 2017/18; Refuse Collection; and the Parks and Greenspaces Final Report
Place – leadership and influencer: None directly applicable to this report.
Drivers of change and reform: None directly applicable to this report but reports would be submitted to the Committee detailing how the Council is leading on beneficial changes to be made with reference to United Utilities charging policies and new houses being sold as leasehold.
Facilitate sustainable economic prosperity: None directly applicable to this report but the Committee would be made aware of such issues via the receipt of reports, as referenced in the Work Programme, relating to the Economic Strategy for Growth; and the implementation of recommendations arising from Working Groups relating to Town Centres; the Port Masterplan; Employment Development; and Not in Education,

Employment or Training.
Greater income for social investment: None directly applicable to this report.
Cleaner Greener: None directly applicable to this report but the Committee would be made aware of such issues via the receipt of reports, as referenced in the Work Programme, relating to the Merseyside Recycling and Waste Authority – Service Delivery Plan 2017/18; Refuse Collection; and Parks and Greenspaces together with the implementation of recommendations arising from the Shale Gas Working Group.

## What consultations have taken place on the proposals and when?

### (A) Internal Consultations

The Work Programme Report is not subject to FD/LD consultation. Any specific financial and legal implications associated with any subsequent reports arising from the report will be included in those reports as appropriate

### (B) External Consultations

Not applicable

### Implementation Date for the Decision

Immediately following the Committee meeting.

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### Appendices:

The following appendices are attached to this report:

- Overview and Scrutiny Committee Work Programme for 2018/19
- Criteria Checklist For Selecting Topics For Review
- Latest Key Decision Forward Plan items relating to this Overview and Scrutiny Committee

### Background Papers:

There are no background papers available for inspection.

### Introduction/Background

#### 1. WORK PROGRAMME 2018/19

- 1.1 The proposed Work Programme of items to be submitted to the Committee for consideration during the Municipal Year 2018/19 is set out in **Appendix 1** to the report. The programme has been produced in liaison with the appropriate Heads of Service, whose roles fall under the remit of the Committee.

- 1.2 Members are requested to consider whether there are any other items that they wish the Committee to consider, that fall within the terms of reference of the Committee. The Work Programme will be submitted to each meeting of the Committee during 2018/19 and updated, as appropriate.
- 1.3 **The Committee is requested to comment on the Work Programme for 2018/19 and note that additional items may be submitted to the Programme at future meetings of the Committee during this Municipal Year.**

## **2. SCRUTINY REVIEW TOPICS 2018/19**

- 2.1 It is usual practise for the Committee to appoint a Working Group(s) to undertake a scrutiny review of services during the Municipal Year.
- 2.2 A criteria checklist for selecting and rejecting potential topics to review is attached at Appendix 2, to assist the Committee in selecting topics and appointing Working Group(s) for the Municipal Year.
- 2.3 **The Committee is requested to select potential scrutiny review topics; prioritise the order in which they start; establish the Working Group(s) for each topic; and appoint at least 3 Members of the Committee to each Working Group.**

## **3. PRE-SCRUTINY OF ITEMS IN THE KEY DECISION FORWARD PLAN**

- 3.1 Members may request to pre-scrutinise items from the Key Decision Forward Plan which fall under the remit (terms of reference) of this Committee. The Forward Plan which is updated each month, sets out the list of items to be submitted to the Cabinet for consideration during the next four month period.
- 3.2 The pre-scrutiny process assists the Cabinet Members to make effective decisions by examining issues beforehand and making recommendations prior to a determination being made.
- 3.3 The Overview and Scrutiny Management Board has requested that only those key decisions that fall under the remit of each Overview and Scrutiny Committee should be included on the agenda for consideration.
- 3.4 The latest Forward Plan published on 31 May 2018 is attached at Appendix 3 for this purpose. For ease of identification, items listed on the Forward Plan for the first time appear as shaded. The Forward Plan to be published on 29 June 2018 will be submitted to Members in due course.
- 3.5 Should Members require further information in relation to any item on the Key Decision Forward Plan, would they please contact the relevant Officer named against the item in the Plan, prior to the Meeting.
- 3.6 **The Committee is invited to consider items for pre-scrutiny from the Key Decision Forward Plan as set out in Appendix 3 to the report, which fall under the remit of the Committee and any agreed items be included in the Work Programme referred to in (1) above.**